

# EXPORT PROCESSING ZONES AUTHORITY

## Application Form

For Investment in Karachi Export Processing Zone

### PART- A

#### BRIEF INTRODUCTION OF APPLICANT/COMPANY

- i) Name \_\_\_\_\_
- ii) Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- City : \_\_\_\_\_ Country: \_\_\_\_\_
- Phone: \_\_\_\_\_ Cell No: \_\_\_\_\_
- E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

iii) Present/attached Business .....

a) Details (All value/costs in US\$)

- i) Submit "Financial Statements" of the last two years for present/allied Business
- ii) Financial Association/Backing of existing Business group
- iii) Details of existing exports (product/value/country of export in last 5 years .....
- iv) Markets served .....
- v) Particulars of Directors /Share holders/Partner .....  
 (Pl also state whether Sole proprietorship, partnership or PVT Ltd Co)  
 .....

S.No	Name	Nationality	NIC/Passport No	Residential Address	% of ownership

iv) Representative, if any \_\_\_\_\_ (Please provide photographs of sponsors)

# APPLICATION FORM

## DESCRIPTION OF PROPOSED PROJECT

**PART- B**

**Name** \_\_\_\_\_

**1) Type of Activity** \_\_\_\_\_

**2) Please tick the relevant box**

Trading/Commercial

Industrial

Financial

Others

↓  
No Change in PCT

↓  
✦ Change in PCT

### TRADING /COMMERCIAL PROJECT

a) Items \_\_\_\_\_

b) Details of process if any \_\_\_\_\_

#### Proposed Marketing

Please tick the relevant box

Local goods for Export  
to Abroad

Foreign goods for  
Export to local  
market

Foreign goods  
for Foreign  
market

**3) MANUFACTURING CONCERNS**

( At 100% capacity )

a) Proposed line of Production \_\_\_\_\_

b) Future Production plan/Items to be  
produced/manufactured \_\_\_\_\_

c) Uses of the Products \_\_\_\_\_

e) Details of local/foreign technical  
collaboration. If yes, please furnish copy  
of agreement or Memorandum of  
understanding \_\_\_\_\_

f) Manufacturing in brand names. If yes,  
please indicate. Also furnish copy of  
licensing contract, if any \_\_\_\_\_

g)	Sales/Marketing/Licensing/Franchise arrangements or agreements	_____	
h)	<b><u>Cost of Production</u></b>		<b>% of Total</b>
i)	<u>Raw Material- Local</u> : Description of local raw material / estimated value cost	_____	{    }
ii)	<u>Raw Material- Imported</u> Description of foreign raw material / estimated value cost	_____	{    }
iii)	<u>Over Head – Fixed</u> Rent, Rates & Utilities charges	_____	{    }
iv)	Wages & Salaries	_____	
vii)	<u>Variable Overhead</u> Administrative expenses	_____	{    }
viii)	Other manufacturing overheads	_____	{    }
ix)	Pre-operational expenses	_____	
l)	<u>Ex- factory cost</u>	_____	
J)	<u>Detail of wastages</u>	_____	
K)	<u>PCT of raw material</u>	_____	
L)	<u>PCT of final product</u>	_____	

Please provide details of manufacturing value addition process, Mfg process, Plant out lay . Sheet to be attached.

## PROJECT COST

### PART – C

*Figure US\$ million*

S.No	Details	Foreign	Local	Total
a)	Total project out lay			
	Construction cost of building/warehouse			
	Cost of plant & machinery (CIF)			
b)	Working capital for 6 months			
	Total			
	Sources of Financing ❖			
	i) own Financing			
	ii) loan/running finance			

- i) Please provide details of fixed Investment viz (Plant, Machinery). Please provide attach sheet.
- ❖ ii) Source/details of project financing e.g equity, loans etc for 5 years
- iii) Balance sheet and cash flow projection for the future five years, preferably auditor by f firm of chartered accountant.
- iv) Further the applicant in to the financial association/backing of the existing business group this will help to understand the credibility of a the applicant

### PART – D

## EMPLOYMENT

S.No	Category	Local Employment	Foreign Employment	Total Employment
1	Managerial			
2	Technical			
3	Highly Skilled			
4	Semi Skilled			
5	Un Skilled			

**PART – E**

**E.H.S COMPLIANCE**

Details of E.H.S Compliance i) Fire Safety System, ii) Identification-type of effluent discharge, iii) Solid water management, iv) Effluent treatment plant (for primary treatment and v) periodical medical check up of employee. Sheet to be attached.

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**PART-F**

**INFRASTRUCTURE REQUIREMENTS**

**Details Utilities viz Electricity, water, Gas and telephones/optic fiber**

- i) Requirement of land (Area in sq.meter) \_\_\_\_\_
- ii) Requirement of built-up area \_\_\_\_\_
  - a) for allotment \_\_\_\_\_
  - b) for Hiring (on rent) (Subject to availability) \_\_\_\_\_
- iii) Requirement of Power (in KW) \_\_\_\_\_
- iv) Requirement of water (gallons per day) \_\_\_\_\_
- v) Requirement of gas (CFT per day) \_\_\_\_\_
- vi) Service \_\_\_\_\_
  - a) Telephone \_\_\_\_\_
  - b) E-mail \_\_\_\_\_

**PART – G**

**PROJECT COMPLETION**

Time required for completion of projects and start of production

S.No		Within 10 months	Within 24 months	1 <sup>st</sup> year	2 <sup>nd</sup> year
i)	Construction of building				
ii)	Installation of plant/machinery product				

**PART – H**

**EXPORT PROJECTIONS FOR 5 YEARS**

Figure US\$ million

<i>Committed annual export</i>	<i>Date of Commencement of export</i>	<i>1<sup>st</sup> year of export</i>	<i>2<sup>nd</sup> year of export</i>	<i>3<sup>rd</sup> year export</i>	<i>4<sup>th</sup> year export</i>	<i>5<sup>th</sup> year export</i>

**PART – I**

**SUB CONTRACTING**

If Sub contracting is planned in the manufacturing operations . Please indicate if;

- Sub contracting is part of the production process -----

**Or**

- Part of any particular production process (occasionally) -----
- Sub contracting would be done with in Zone unit or from tariff area. -----

**PROJECT SUMMARY**

- i) Committed annual export (FOB Value)** \_\_\_\_\_
- ii) Cost of production (ex-factory)** \_\_\_\_\_
- iii) EPZA Charge 0. 5% of FOB Value of exports** \_\_\_\_\_
- iv) Presumptive tax** \_\_\_\_\_
- v) Net Sales Revenue** \_\_\_\_\_
- vi) Value addition in the Zone (%)** \_\_\_\_\_

**UNDERTAKING**

I/ we hereby certify that the figures/data/information and documents furnished herein/herewith are correct/authentic. We also hereby undertake to furnish further information as may be required by the Authority and abide by the existing Rules, Regulation and Instructions as well as amendments/changes issued by the Authority/ Govt from time to time.

**Signature** .....

**Name** .....

**Date:-** .....

**Place:-** .....

**Stamp**.....

**List of Enclosures**

- 1) .....
- 2) .....
- 3) .....
- 4) .....
- 5) .....

## FOR EPZA USE ONLY

i) Date of receipt of proposal \_\_\_\_\_

ii) Processed by Name \_\_\_\_\_

Designation \_\_\_\_\_

iii) Date of Circulation to PAC \_\_\_\_\_

iv) Date of PAC Meeting \_\_\_\_\_

v) Decision communicated to sponsor date \_\_\_\_\_